

## 出事報告書及申請賠償表格 PROPERTY INSURANCE CLAIM FORM

保戶姓名 Name of Insured	
保單號碼 Policy No.:	
地址 Address	
電話／手機號碼 Telephone No./Mobile Phone No.:	
傳真號碼／電子郵箱 Fax No./E-mail Address:	
職業／行業 Occupation / Trade	
出事性質 Nature of Loss	
發生日期及時間 Occurred at about	日期 On _____, _____ 上午／下午 AM / PM
發生地點 Place of Accident	在 At _____
出事詳細情形 Circumstances	

**如受搶劫或盜竊損失，請填寫本欄**  
**For Burglary, Robbery or Theft Losses Only**

建築物曾否有被暴力進入之痕跡？

Were there visible marks or forcible entry to the premises? \_\_\_\_\_

或夾萬或儲藏室？如有，請詳述之

Or to any safe or vault insured? \_\_\_\_\_ If answer is "Yes", describe these marks in detail

\_\_\_\_\_

\_\_\_\_\_

請詳述証人姓名及地址

Specify names and address of witness \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

該失去／損壞之物件是否投有其他保險

Are there any other insurance on the lost/damaged articles? \_\_\_\_\_ 有／無 Yes / No

**警方報告**  
**Police Report**

1. 在何處報警  
Where made? : \_\_\_\_\_ 報案號碼  
Report No.: \_\_\_\_\_ 日期  
Date: \_\_\_\_\_
2. 警方曾採取何種行動?  
Any police action taken? \_\_\_\_\_

**損失明細表**  
**Details of loss**

物件名稱 Description of Articles	物主姓名及地址 Name and address of owner	購買日期 Date acquired	確實價值 Actual Cost	損壞程度 Extent of Damage	折舊多少 Depreciation	損壞／損失時之 價值 Value at the time of Loss / Damage	要求賠償之 淨額 Net amount of Claim

總數：  
Total: \_\_\_\_\_

如建築物或物件受到損壞，請詳述及列出其修理之約數

If any damage to property or premises was caused by this occurrence, please describe and give an estimated cost of repairs:

\_\_\_\_\_

\_\_\_\_\_

本人／本公司籍此鄭重聲明上述各項全部屬實及本人／本公司並無其他保單補償或保障本人／本公司因此意外引起之損失。同時，本人／本公司明白及同意供給此表格本人／本公司並不構成保險公司放棄保單上條例所授予之權利。

I/We hereby declare that the foregoing particulars are true in every respect, and that I/We have no other policy indemnifying me/us in respect of this loss or accident. It is also understood and agreed that the furnishing of this form to me/us shall not constitute a waiver of any of the conditions of the policy.

日期  
Date \_\_\_\_\_

保戶／申請人簽署  
Signature of Insured / Claimant \_\_\_\_\_